

Minutes of Board Meeting  
Pasco County Mosquito Control District  
2308 Marathon Road, Odessa, FL 33556  
October 4, 2021

Regular meeting of the Board of Commissioners was called to order at the District office on October 4, 2021 at 9:30 a.m. Those present were Chairperson Evans, Treasurer Cox, Public Education Specialist Meek, Executive Director Rogers, Operations Director Hansen, and Business Administration Coordinator Stevens. Secretary Abbott was present virtually.

Pledge of Allegiance

Roll Call

Public Comment

**New Business:**

Executive Director Rogers discussed with the Board the COLA policy that was put into place in 2018, where the District adjusts the salary ranges annually by either COLA, as it is stated on table 3 in the September release from the Bureau of Labor Statistics, or 2% whichever is greater. She stated that this year, the COLA, as determined by table 3 of said release is 5.5%, which is higher than what the District had budgeted for merit raises. She suggested that for this year, the District stick with the 2% adjustment and add measures into the scope of work for the salary survey to include suggestions for making annual adjustments moving forward. Commissioner Cox made a motion to deviate from the existing policy and issue a 2% COLA adjustment, with the remaining budgeted allotment to be granted based on merit evaluations. Commissioner Abbott seconded. Motion carried.

The Commissioners conducted the evaluation of Executive Director Rogers. Commissioner Cox made a motion to approve a 6% total raise for Executive Director Rogers. Commissioner Abbott seconded. Motion carried.

Executive Director Rogers discussed with the Commissioners the current Service Recognition policy. She suggested that they remove language stating a lapel pin serves as the award and change the language to read "To provide periodic District-wide recognition for dedicated years of services, awards will be provided to long-term employees for service to the District at 5, 10, 15, 20, 25 and 30 years." Commissioner Cox made a motion to approve the proposed changes to the Service Recognition Policy. Commissioner Abbott seconded. Motion carried.

Executive Director Rogers discussed with the Board the current Use of Personal Vehicle policy. She had suggested that they remove the language indicating that use of a personal vehicle for District travel would not be approved for mileage reimbursement. Commissioner Cox made a motion to approve the change as suggested. Commissioner Abbott seconded. Motion carried.

Executive Director Rogers presented the Board with the first Budget Amendment which represents the adjustment from the estimated ending bank balance to the actual ending bank balance. Commissioner Cox made a motion to approve the budget amendment as presented. Commissioner Abbott seconded. Motion carried.

Executive Director discussed with the Commissioners a change to the chemical bid awarding from September. She stated that the vendor that won the bid for Glyphosate had to withdraw their bid due to an additional price increase in the product. Commissioner Cox made a motion to award the bid for Glyphosate to Red River Specialties at \$32.76/gal. Commissioner Abbott seconded. Motion carried.

**Unfinished Business:**

**Director's Report:**

Executive Director Rogers updated the Board about the status of the new property.

**Operational Report:**

Executive Director Rogers updated the Board on the current status of the operations.


Operations Director Hansen discussed the safety report with the Board.

Executive Director Rogers provided the Board with the Arbovirus activity for the state.

**Good of the Order:**

Executive Director Rogers discussed upcoming meetings and events.

Commissioner Cox made a motion to adjourn the meeting at 10:30 a.m. Commissioner Abbott seconded. Meeting adjourned.

Date: 11-8-2021 Attested:  ci 