

Minutes of Board Meeting
Pasco County Mosquito Control District
November 21st, 2016

Regular meeting of the Board of Commissioners was called to order at the District office on November 21st, 2016 at 9:00 a.m. Those present were Chairperson Abbott, Treasurer Applefield, Secretary Joiner, Director Moore, Operations Supervisor/Assistant Director Lloyd, Entomologist Greer, and Administrative Manager Stevens.

All present stood and repeated the Pledge of Allegiance to the Flag.

Commissioner Joiner made a motion to approve the agenda. Commissioner Applefield seconded. Motion Carried.

Commissioner Joiner made a motion to approve the minutes of the last board meeting. Commissioner Applefield seconded. Motion carried.

Commissioner Joiner made a motion to accept and approve the purchase orders as presented. Commissioner Applefield seconded. Motion carried.

New Business:

Director Moore discussed with the Board the option of moving all employees to direct deposit. He stated that we were under the impression that changing to same day ACH would alleviate all of the concerns of the employees. As it was understood that if the direct deposit file was submitted by 9 am, the monies would be credited to the employee accounts by 1pm. However, it was later discovered that this was incorrect. After some discussion, Commissioner Joiner made a motion to move all employees to direct deposit effective January 2017. Commissioner Applefield seconded. Motion carried.

Director Moore informed the Board that the District has received the final cost sharing bill for the County Tire Clean Up event. He stated that the District's contribution amount is \$9,862.25. He explained that DEP would be matching that amount and that the cost to the County was slightly higher. Commissioner Joiner made a motion to pay the County \$9,862.25 as presented. Commissioner Applefield seconded. Motion carried.

Director Moore reviewed the chemical bids. He stated that although there were 2 identical bids for fyfanon form Adapco and Univar, he expressed some concerns over the attentiveness and availability of the representative for Adapco. Commissioner Joiner made a motion to award the bids as follows: Adapco for Dibrom at \$206.31/gal; Univar for Fyfanon at \$48.50/gal and Kontrol 30-30 at \$51.27/gal; Alligare for 2,4-D Amine at \$9.74/gal, Diquat at \$38.65/gal, and Glyphosate at \$14.50/gal. Commissioner Applefield seconded. Motion carried.

Director Moore reviewed unemployment appeal file. He stated that the original hearing was set for Monday, November 14, 2016, while he was supposed to be away at FMCA meetings. He stated that he and Atty. Damien D'Ascenzio both submitted a request to reschedule. He explained that the hearing was finally rescheduled, without notice, for Monday, November 28, 2016 at 8:00am. He continued by explaining that Mr. Iiams did not follow procedure for a grievance as it is outlined in the employee manual. It was discussed that it may be appropriate to hold an employee meeting to review the proper protocol for handling grievances.

Director Moore discussed with the Commissioners the current Zika virus activity. He stated that Pasco had no new imported cases of Zika. He stated that there was a Zika summit being held in Orlando on November 14th, that he and Aaron would likely be attending.

Director Moore updated the Board about the SWFWMD letter pertaining to the changes to the arthropod plan. He stated that he was still waiting for a response and would give them another 30 days before sending a follow up letter. He stated that it may get to the point of needing the help of an attorney.

Old Business:

Director Moore showed the Board the progress of the new website by South Island Design. He stated that he had a meeting with several staff members to discuss the design. He explained that there was some changes that he passed on to Cory at South Island Design for the next phase.

Director Moore presented the fifth draft letter for employee Chris Chandler regarding the use of his accumulated sick leave, upon retirement, to cover the benefits of his spouse on a separate plan. The Commissioners signed off on the letter.

Other Business:

Director Moore reminded the Commissioners that the holiday parade will be on Saturday, December 10th and the holiday dinner was set for Tuesday, December 13th. He informed them that for the parade they would be using the bus to get to the staging area again and to meet at the old K-Mart by 4pm. He stated that a retirement party for employee Rick Purchase was tentatively set for Tuesday, December 20th but may have to be moved to Monday, December 19th.

Commissioner Joiner made a motion to adjourn meeting at 11:46 a.m. Commissioner Applefield seconded. Meeting adjourned.

Date: _____

Attested: *Margie Joiner*