

Minutes of Board Meeting
Pasco County Mosquito Control District
October 10th, 2016

Regular meeting of the Board of Commissioners was called to order at the District office on October 10th, 2016 at 9:00 a.m. Those present were Chairperson Abbott, Treasurer Applefield, Secretary Joiner, Director Moore, Operations Supervisor/Assistant Director Lloyd, Entomologist Greer, and Administrative Manager Stevens.

All present stood and repeated the Pledge of Allegiance to the Flag.

Commissioner Joiner made a motion to approve the agenda. Commissioner Applefield seconded. Motion Carried.

Commissioner Joiner made a motion to approve the minutes of the last board meeting. Commissioner Applefield seconded. Motion carried.

Commissioner Joiner made a motion to accept and approve the purchase orders as presented. Commissioner Applefield seconded. Motion carried.

New Business:

Commissioner Abbott introduced the idea of the District moving to all direct deposit as well as moving payroll to bi-weekly status from the current weekly schedule. Commissioners Applefield and Joiner rejected moving to a bi-weekly schedule. The mandatory direct deposit was tabled until the November meeting.

Director Moore informed the Board that the County Tire Clean Up event went well. He stated that 212 tons of tires were disposed of during the collection. He explained that he was still waiting for the final cost of the event from the County to determine the District's financial contribution into the event.

Director Moore talked about the recent meeting of the Environmental Crimes Task Force. He stated that he spoke with several members regarding commercial tire stores and how they store and dispose of their tires. He explained that there is a code in Pasco that requires tires to be stored inside or under cover. Code Enforcement is issuing citations for this violation.

Director Moore reviewed the annual evaluation process and the results. He stated that mechanic Rick Purchase has moved his retirement date from March 2017 to December 28, 2016.

Director Moore discussed with the Commissioners the current Zika virus activity. He stated that Pasco had no new imported cases of Zika, leaving the total in Pasco at 9 travel related cases. He explained that there are 700 travel related and 115 local transmission cases in Florida.

Old Business:

Director Moore presented the fourth draft letter for employee Chris Chandler regarding the use of his accumulated sick leave, upon retirement, to cover the benefits of his spouse on a separate plan. The Commissioners requested that some minor changes be made to the letter. Administrative Manager Stevens stated that she would have a revised letter ready for the November Board meeting.

Director Moore informed the Board that the search for a website company was going well. He stated that he had contacted several companies for quotes and has chosen South Island Design. He stated that he has set up a meeting with Cory for Wednesday for him and several staff members to discuss the design.

Director Moore asked about moving the date of the November Board meeting as he and Aaron Lloyd will be out of town for the FMCA Annual meeting. It was decided that the November meeting will be held on Monday, November 21st. He also requested to move the December Board meeting to Monday, December 19th due to the District's annual Holiday Dinner being held on Tuesday, December 13th.

Director Moore informed the Board that former employee R. Iiams had been approved for unemployment. The Commissioners asked that Director Moore file for an appeal. He stated that he would discuss it with the attorney and file the appeal.

Other Business:

The Commissioners conducted Director Moore's evaluation. Commissioner Applefield made a motion to approve a 4% salary increase for Director Moore. Commissioner Joiner voted nay. Commissioner Abbott seconded. Motion carries.

Director Moore discussed with the Board Operations Supervisor/Assistant Director Lloyd's promotion into Assistant Director. He presented some salary suggestions. Commissioner Joiner made a motion to approve a 15% increase with no option of a 6 month evaluation and raise. Commissioner Applefield seconded. Motion carries.

Commissioner Joiner made a motion to adjourn meeting at 1:15 p.m. Commissioner Applefield seconded. Meeting adjourned.

Date: _____

Attested: 