Minutes of Board Meeting

Pasco County Mosquito Control District

January 11, 2021

Regular meeting of the Board of Commissioners was called to order at the District office on January 11th, 2021 at 9:00 a.m. Those present were Treasurer Abbott, Secretary Evans, Executive Director Rogers, Operations Director Hansen, Research and Surveillance Director Prasauskas, Administrative Manager Stevens, and Public Education Specialist Meek. Also present were Pilot Daniels, Realtors Jill Carbonelli and Renee Dyer, Joe Matisek of SC Signature Construction, and Pasco County Clerk and Comptroller Nikki Alvarez-Sowles.

All present stood and repeated the Pledge of Allegiance to the Flag.

 The resignation of Commissioner Gary Joiner was announced. The resignation was effective on January 8, 2021 and FDACS has been notified.

 Pasco County Clerk and Comptroller Nikki Alvarez-Sowles swore in Commissioner Randy Evans to his newly elected term. At this time, Commissioner Evans became the Chairperson. Commissioner Abbott became the Secretary and in the absence of a 3rd Commissioner, will assume the duties of the Treasurer for the time.

 Commissioner Abbott made a motion to approve the agenda. Commissioner Evans seconded. Motion Carried.

Commissioner Abbott made a motion to approve the minutes of the last board meeting. Commissioner Evans seconded. Motion carried.

Commissioner Abbott made a motion to accept and approve the purchase orders as presented. Commissioner Evans seconded. Motion carried.

**Public Comment:**

No one was signed up for the Public Comment.

**New Business:**

Executive Director Rogers presented the Board with a budget amendment. She explained that the addition of coverage for the new helicopters came before the deletion of the existing helicopters, resulting in a need to add funds to cover the increased premium. She further added that after the disposition of the current aircraft, the District will be receiving a premium refund. Commissioner Abbott made a motion to accept the budget amendment as presented. Commissioner Evans seconded. Motion carried.

**Old Business:**

Executive Director Rogers updated the Commissioners about the property search. Realtor Jill Carbonelli provided the Board with an information packet about the property in question, further referred to as the “Be-Mac” property. Executive Director Rogers reviewed the property evaluation completed by Coastal Design showing the wetlands areas as well as the upland or “useable” acres on the property. She stated that the District was interested in discussing with the owners increasing the number of acres for purchase. She explained that the District is looking for between 20-25 upland acres and that the original boundaries for the property offered would only result in 17-21 upland acres. It was suggested that the District explore the option of purchasing the entire property and have a lease-back option for the current owner. Realtor Carbonelli stated that she would discuss the options with the owner of the Be-Mac property. Realtor Dyer stated that she is currently looking into the property across the street.

Commissioner Abbott suggested that we move to holding 2 meetings per month due to the time sensitive nature of the property progress. Commissioner Evans agreed. Administrative Manager Stevens stated that she would put in a call to Attorney Booth to verify that there were no legal issues with increasing the number of meetings. The next meeting was set for Monday, January 25, 2021 at 9:30 am.

Executive Director Rogers talked to the Board about the brokering of the current aircraft. It was stated that several companies were contacted, and that Lance Aviation was the top choice. They have the ability to store the aircraft and their fees were comparable to other broker services. Pilot Daniels stated that he felt that Lance was the best option for the helicopters, but that American Aviation was his preferred choice for the fixed wing aircraft. It was stated that American Aviation was already familiar with our fixed wing aircraft, the aircraft is already at their facility, they can be moved to their lot from the hangar, resulting in a monthly savings of just of $650. Pilot Daniels stated that it would be in the best interest of the District to sign on with broker services now, so that everything is ready when the new aircraft arrive. Commissioner Abbott made a motion to broker the fixed wing aircraft with American Aviation and the helicopters with Lance Aviation. Commissioner Evans seconded. Motion carried.

Executive Director Rogers updated the Board about the status of the Hangar project. She stated that a pre-app meeting with the various county departments involved in the permitting process was held on November 30, 2020. She stated that 30-days later, the county had finally gotten back to us with the notes. She explained that we needed a few more items than expected. She sated that the county was asking for a full site development plan and required an engineer. She added that the District reached out to Coastal Design to request their input as they had completed a similar plan back in 2005 when BayFlite was looking to set up a facility on our property. Executive Director Rogers stated that she would like to formally hire Coastal Design to handle this process. She explained that Coastal Design, upon request, had submitted a quote for services. Commissioner Abbott made a motion to hire Coastal Design to handle the work needed for the permitting on the hangar. Commissioner Evans seconded. Motion carried.

Executive Director Rogers revisited the discussion on the Public Education Specialist position. She reminded the Commissioners that the matter had been discussed late in 2020 and tabled until this meeting. Commissioner Abbott stated that he still did not feel the need to hire a full-time person for this position at this time. He added that he felt that the Commissioners should start reaching out to the municipalities, civic associations, and HOAs to speak on behalf of the District. Commissioner Evans stated that he didn’t feel that an agreement on the matter would be reached at this time and stated that the topic could be revisited at a later time.

Research and Surveillance Director Prasauskas provided an update on the arbovirus activity in the state of Florida. She then updated the Board on the current activities in the entomology department.

**Other Business:**

Executive Director Rogers informed the Commissioners that the District has changed cellular service companies. She explained that the change will result in an annual savings of approximately $13,000.

Executive Director Rogers informed the Board that the District is moving forward with the upgrade to our MapVision service through Leading Edge.

Executive Director Rogers talked to the Board about having an open house. She stated that Public Education Specialist Meek had been working on organizing the event and obtaining vendors, food trucks, and other agencies to attend. She explained that we would like to hold the event during the Florida Mosquito Control Awareness week, April 18th through April 25th. She stated that the target date was April 24th.

Executive Director Rogers again reviewed with the Commissioners the updated design options for the District’s new logo. She stated that we had reached out to three different design companies and only 1 responded. Commissioner Abbott asked to have more options available for the next meeting.

Commissioner Abbott asked about getting a plaque for former Commissioner Joiner for his years of service. Executive Director Rogers stated that she have one ordered.

Commissioner Abott asked about changing the start times of the meetings to 9:30 am. All agreed.

 Commissioner Abbott made a motion to adjourn the meeting at 12:14 pa.m. Commissioner Evans seconded. Meeting adjourned.

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attested:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_