

Minutes of Board Meeting
Pasco County Mosquito Control District
March 10, 2020

Regular meeting of the Board of Commissioners was called to order at the District office on March 10th, 2020 at 9:00 a.m. Those present were Chairperson Joiner, Treasurer Abbott, Director Moore, Assistant Director Rogers, and Administrative Manager Stevens. Also present were employees Jason Phillips and Wayne Daniels, Michael Cox, Kathy Webber, and Barry Horvath.

All present stood and repeated the Pledge of Allegiance to the Flag.

Commissioner Abbott made a motion to approve the agenda. Commissioner Joiner seconded. Motion Carried.

Commissioner Abbott made a motion to approve the minutes of the last board meeting. Commissioner Joiner seconded. Motion carried.

Commissioner Abbott made a motion to accept and approve the purchase orders as presented. Commissioner Joiner seconded. Motion carried.

New Business:

Director Moore informed the Board that the District has fully engaged into a contract with Ford & Associates for a financial analysis report. He stated that the contract was fully reviewed by Kristina Hudson of Booth & Cook and that a few modifications were made to the original contract based on her suggestions. He explained that the agreement had 4 levels and that the only portion that the District was required to pay was \$7,500 for the analysis report. He stated that there were contracted rates within the agreement to accommodate if the District chose to move forward with either the purchase of helicopters, the purchase of land and build out, or both projects. Commissioner Abbott made a motion to accept the contract as presented. Commissioner Joiner would not second. Motion died. Commissioner Joiner expressed some concerns about the language in the contract and the concerns were discussed. Commissioner Abbott made a motion to approve the contract as presented, for the financial analysis at \$7,500 and noted that any further action would require further Board approval. Commissioner Joiner seconded. Motion carried.

Assistant Director Rogers began to discuss with the Commissioners about the property search. She stated that she had been looking into many options and still feels that the original property on Giddens Road still seems to be the best option. At this time, Commissioner Joiner invited Realtor Kathy Webber to discuss properties that she has looked into. There was some discussion about the ethical issues of working with 2 different realtors along with the concerns that the efforts are being duplicated. Michael Cox suggested that the District put out a RFQ for realtors and enter into a signed agreement with the one selected from that process. The Board agreed that the RFQ would be the best way to proceed. AD Rogers stated that she would contact Booth & Cook to see if they would be able to assist us in putting the RFQ together.

Director Moore talked to the Board about some unscheduled repairs to helicopter N950K. He stated that there were some issues with the gearbox and that it would need to be sent out for repairs. He stated that the best case scenario would have the cost around \$3,800 and the worst case scenario would have the cost upwards of \$82,000. Aircraft mechanic Jason Phillips explained that until the company doing the repairs gets into the gearbox, the cost is unknown. The Commissioners discussed authorizing up to an amount for the repairs. Commissioner Abbott made a motion to approve up to \$15,000 for the repairs to the gearbox on N950K. Commissioner Joiner seconded. Motion carried.

Director Moore discussed with the Board the selection process for the upcoming purchase of new helicopters. He stated that Pilot Wayne Daniels has been reviewing all aspects on the aircraft and how each fits into the District's operation. He has reached out to other Mosquito Control Districts that have recently purchased aircraft to discuss the good and bad of the purchases. He stated that Florida Keys Mosquito Control has purchased 2 of the Airbus H125s and that they would be picking them up from the manufacturer in the next few days. It was asked if the Florida Keys Mosquito Control would be willing and able to stop in here on their way back so that we could get a good look at the aircraft fully outfitted. Pilot Daniels stated that he would check with them, but there may be a need for them to fuel up before departing here. The Commissioners agreed to allow the Florida Keys Mosquito Control to fuel up their helicopters if they were able to stop here on their way back.

Old Business:

There was no old business.

Other Business:

Director Moore reviewed with the Commissioners the recent auction results.

Director Moore informed the Board that the District would be hiring 3 part-time, seasonal employees to help the larviciding department, 1 part-time seasonal trap person, and one full-time entomologist assistant.

Director Moore informed the Commissioners that the AMCA meeting has been cancelled and that they are working on getting all of the credits back.

Director Moore talked to the Board about the District Picnic. He stated that the original plan was looking at the end of March, but due to the recent health concerns, he suggested we post-pone it until the fall.

Commissioner Abbott made a motion to adjourn meeting at 11:45 a.m. Commissioner Joiner seconded. Meeting adjourned.

Date: 5/14/2020

Attested:  _____

Minutes of the Emergency Board Meeting
Pasco County Mosquito Control District
March 26, 2020

An Emergency meeting of the Board of Commissioners was called to order at the District office on March 26th, 2020 at 10:00 a.m. Those present were Chairperson Joiner, Treasurer Abbott, Director Moore, Assistant Director Rogers, and Administrative Manager Stevens. Also present were employees Jason Phillips, Wayne Daniels, Bill Gibson, and Jillian Meek.

All present stood and repeated the Pledge of Allegiance to the Flag.

New Business:

Director Moore informed the Board that a repair on the turbine engine for District Helicopter N8308F has come in over budget and was needing approval. Commissioner Joiner asked about the repair history for the aircraft and Aircraft Mechanic Jason Phillips reviewed the history with him. Commissioner Joiner stated that he would like the District to keep a log of all of the repairs and their costs for each of the aircraft. It was stated that all of the repairs and maintenance on each aircraft was carefully logged, but that the cost was not included. Commissioner Abbott made a motion to approve the cost of repairs for N8308F at \$21,097.12. Commissioner Joiner seconded. Motion carried.

Commissioner Abbott asked if there were any updates for the COVID-19 plan. It was stated that there would be a committee meeting today to discuss reducing the staff. It was added that the committee meets every day to review any changes and that the anxiety levels were very high among many of the staff.

Commissioner Abbott made a motion to adjourn meeting at 10:32 a.m. Commissioner Joiner seconded. Meeting adjourned.

Date: 5/11/2020

Attested: _____

